

Rules and Regulations

Institute for Liquid Atomization and Spray Systems-Japan

Enactment Date: August 27, 1991

Revision Date: December 21, 1992

Revision Date: December 21, 1994

Revision Date: December 20, 1997

CHAPTER 1- General

Article 1

This Institute is called Institute for Liquid Atomization and Spray Systems- Japan.

Article 2

The purpose of the Institute is to promote scientific technology regarding liquid atomization and spray systems and interface among the members and foreign research organizations for liquid atomization and spray systems.

Article 3

This Institute will undertake the following activities to achieve the purpose:

- 1.Sponsor research committees, symposia, short courses, field trips and etc.
- 2.Provide scientific and technical information in fields of liquid atomization and spray systems.
- 3.Exchange information and research affiliation internationally with liquid atomization and spray system organizations of each country.
- 4.Cooperate in the International Conference on Liquid Atomization and Spray Systems, abbreviated as ICLASS.
- 5.Undertake necessary activities to execute the purpose of this Institute.

Article 4

This Institute activities and accounting period begins on January 1st and ends on December 31st.

CHAPTER 2 – Membership

Article 5

Membership of this Institute consists of regular members, student members, sustaining members and honorary members.

Article 6

Regular and student members join this Institute as individuals upon approval of the purpose of this Institute, and thus become individual members.

Article 7

Sustained members are groups who approve and agree with the purpose of this Institute and are to be approved by the board of directors as stated in Article 12. The members may nominate a few special members as defined in Item 3.

Article 8

Honorable members are regular members with outstanding contribution to the Institute and are appointed by in the general meeting as recommended by the board of directors.

CHAPTER 3 – Organization

Article 9

1.The Institute is assigned with more than 20 and less than 30 directors including a president and two vice-presidents, and two inspectors.

2.This Institute may assign few counselors.

Article 10

The president will undertake the affairs for the Institute and the vice-presidents and the directors will support the president in operation of the Institute. In the absence of the president, the vice-presidents will undertake the purpose of the Institute on behalf of the president. The auditors will audit the finances of the Institute and the settlement of the accounts for the Institute. The president may seek advice from the counselors as needed.

Article 11

1.Officers shall be elected in accordance with separate procedures, and the appointment shall be approved in the general meeting.

2.The term for an officer is 2 years, and re-election is not barred. The officers shall continue the duties after their term is expired until their successors are appointed.

3.If a vacancy in an officer position occurs and the president recognizes the need to fill the vacancy, and also, if the need arises to add officers prior to the re-election, the president shall abide by Item 1. Term of the filled and added officers is within that of previous officers.

4.The president with approval of the board of directors shall commission counselors.

Article 12

1.The board of directors, which consists of officers as defined on Article 9, operates the affairs as the main function of the Institute.

2.The board of directors shall be called in session by the president.

3.The board of directors may set up committee(s) as needed to execute a part of the affairs.

CHAPTER 4 - General Meeting

Article 13

1.The general meeting shall be called annually, minimum of once a year, vote for reports of activities and settlement of accounts in the previous accounting period and approval of officers, projects and budget plans in the coming accounting period, and subjects of important issues.

2.The chairman of the general meeting shall be elected from the attendees each time.

3.In case the general meeting is called within one month from the end of the accounting period the temporary settlement of account with the addition of the estimated incomings and outgoings for the remaining period will be acceptable as the settlement of account for the concerned accounting period.

Article 14

The general meeting may be held with one-third members (including attendee by letter), and any decision at the meeting shall require a majority of attendees. However, an amendment to the Rules and Regulations shall require agreement by more than two thirds of attendees.

Article 15

The board of directors shall decide the date, location and agenda of the general meeting.

CHAPTER 5 - Finance

Article 16

Membership fees and other revenues finance this Institute.

Article 17

The individual members and sustaining members shall pay membership fees as defined in Item 2. However, an honorary member will be exempted.

Article 18

The board of directors shall generate reports of activities and settlement of accounts at the end of the accounting period, which requires approval by the auditors.

CHAPTER 6 - Relationship with International Council of Institute for Liquid Atomization and Spray Systems

Article 19

The president and one other director shall attend, as representatives of this Institute, the International Council of Institute for Liquid Atomization and Spray Systems, which consists of representatives of organization for liquid atomization and spray systems of each country.

Additional rule

These rules and regulations for this Institute shall be effective from the day approved in the general meeting.

Bylaws Institute for Liquid Atomization and Spray Systems

Enactment Date: December 21, 1992

Revision Date: April 05, 1993

Revision Date: December 21, 1994

Item 1

The bylaws for this Institute are composed and amended by decision of the board of directors unless otherwise specified.

Item 2

Membership fees are as follows:

- a) Regular Member 3,000(yen) annually
- b) Student Member 1,000(yen) annually
- c) Sustaining Member 30,000(yen) annually per entry

Item 3

The number of special members that is appointed by a sustained member is limited to one person per entry. However, a few attendees are permitted status of member to the project sponsored by this Institute.

Item 4

The office of this Institute is located at:

ILASS-Japan Office

Kasugadenaka 2-14-9, Konohana-ku, Osaka, 554-0022 Japan